



REGULAR BOARD MEETING MINUTES

Date: September 19, 2017

**Community Preparatory Academy
Van Ness Campus
7019 S. Van Ness Avenue
Los Angeles, CA 90044**

Time 5:00pm

This board meeting agenda was posted at: Community Preparatory Academy, 7019 S. Van Ness Ave, Los Angeles, CA 90047.

To attend by Conference Call, dial (585) 632-4728 and enter PIN 87676.

INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY PARENTS AND CITIZENS

Community Preparatory Academy welcomes your participation at its Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the Community Preparatory Academy in public. Your participation assures us of the continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- Agendas are available to all audience members at the door to the meeting
- Any public records relating to an agenda item for an open session of the board which are distributed to all, or a majority to all of the Board members shall be available prior to the meeting for public inspection at the Community Preparatory Academy office located at 7019 S. Van Ness Avenue, Los Angeles, CA 90047;. Copies of these documents will also be made available at the meeting. A permanent copy of all meeting-related documents is maintained on site at the school office.
- “Oral Communications” is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or the item ay be added to a future meeting agenda.
- With regard to items that are on the agenda, you may specify that agenda item on your Request to Speak form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- This Board meeting is held in compliance with the Americans with Disabilities Act. In compliance with the Americans with Disabilities Act (ADA) and upon request, Community Preparatory Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the school office.

Board Mission Statement: The Community Preparatory Academy Board works to ensure that students achieve academic excellence through the provision of a quality instructional program.

PRELIMINARY

CALL TO ORDER at 5:09pm

ROLL CALL	Present	Absent
Aaron Anderson	<u> X </u>	_____
Shilby Guillory	<u> X </u>	_____
Denise Spears	_____	<u> X </u>
Dawnnesha Lasuncet	<u> X </u> (Conference Call-in)	_____

BOARD ADOPTION OF THE AGENDA

APPROVAL OF MINUTES FROM MOST RECENT MEETING

COMMUNICATIONS

Oral Communications (communications from the public on issues that are not on the agenda)

ITEMS SCHEDULED FOR DISCUSSION

- A. 2017-18 Enrollment and Staffing
Reviewed and discussed current enrollment numbers and staffing needs. CPA has unfilled positions that are being covered by substitute teachers. Working with LACOE to process intern candidate. Haven't received viable candidate from the job listings.
- B. 2017-18 Calendar
Reviewed and discussed 2017-18 calendar
- C. Policies/Procedures
Discussed policies related to campus access and changes with LAUSD legal mandates.
- D. Brown Act Training/Legal Updates
Led by Attorney Kelli Stanford, Board Members and School Leadership Team actively participated in Brown Act Training and received training on updates in LAUSD legal mandates for the 2017-18 year.
- E. Fiscal Report
Presentation, discussion and review of financial reports from Edtec by Aubrey Marsh
- F. Facilities Report
Discussion of needs related to new sites in Los Angeles and Carson
- G. Instructional Report
Discussion of needs for textbooks and classroom resources for new students

H. Special Education Report

Discussion of 2017-18 roster and update on service providers for the year.

I. Enrichment Programs Update

Discussion on the availability of staff for the planned enrichment programs (coding, student mentoring, spoken word poetry)

J. Board Meeting Calendar for 2017-18

Discussed proposed calendar for 2017-18 school year.

ITEMS SCHEDULED FOR ACTION

Pass

Fail

A. Approval of reports (TBD) NONE

B. Ratification of personnel decisions UNANIMOUS

 X

C. Continuation of contract with EdTec for Back-office Service
UNANIMOUS

 X

ADJOURNMENT at 6:22pm