



## **REGULAR BOARD MEETING MINUTES**

**Date: June 23, 2017**

**Community Preparatory Academy  
Raymond Avenue Campus  
7511 Raymond Avenue  
Los Angeles, CA 90044**

**Time 1:00pm**

This board meeting agenda was posted at: Community Preparatory Academy, 7511 Raymond Ave, Room 35, Los Angeles, CA 90044 and 319 E. Sherman Drive, Bungalow 25, Carson, CA 90746.

To attend by Conference Call, dial (585) 632-4728 and enter PIN 87676.

### **INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY PARENTS AND CITIZENS**

Community Preparatory Academy welcomes your participation at its Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the Community Preparatory Academy in public. Your participation assures us of the continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- Agendas are available to all audience members at the door to the meeting
- Any public records relating to an agenda item for an open session of the board which are distributed to all, or a majority to all of the Board members shall be available prior to the meeting for public inspection at the Community Preparatory Academy office located at 7511 Raymond Avenue, Room 35, Los Angeles, CA 90044; 319 E. Sherman Drive, Bungalow 25, Carson, CA 90746. Copies of these documents will also be made available at the meeting. A permanent copy of all meeting-related documents is maintained on site at the school office.
- “Oral Communications” is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or the item may be added to a future meeting agenda.
- With regard to items that are on the agenda, you may specify that agenda item on your Request to Speak form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- This Board meeting is held in compliance with the Americans with Disabilities Act. In compliance with the Americans with Disabilities Act (ADA) and upon request, Community Preparatory Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the school office.

**Board Mission Statement: The Community Preparatory Academy Board works to ensure that students achieve academic excellence through the provision of a quality instructional program.**

**PRELIMINARY**

CALL TO ORDER – *Meeting called to order at 1:01pm*

ROLL CALL	Present	Absent
Aaron Anderson	<u>  X  </u>	_____
Shilby Guillory	<u>  X  </u>	_____
Denise Spears	<u>  X  </u>	_____
Dawnnesha Lasuncet	<u>  X  </u>	_____

BOARD ADOPTION OF THE AGENDA

BOARD APPROVAL OF PRIOR MEETING MINUTES

**COMMUNICATIONS AND PUBLIC COMMENT**

Oral Communications (communications from the public on issues that are not on the agenda)

**ITEMS SCHEDULED FOR DISCUSSION**

- A. Discussion of the status of 2017-18 Prop 39 offer and request for Dispute Resolution  
*LAUSD had not responded to previous correspondence or request for Dispute Resolution. CPA vacated both Raymond Ave and Ambler sites not having an agreement in place for the upcoming school year. A conference call with District Staff did not result in any workable offer for the upcoming school year. CPA must look at alternatives with private leases at new sites.*
  
- B. Discussion of facility options for 2017-18, including proposed lease agreements for sites at St Anselm and Port City church.  
*CPA has tentative offers for space at St. Anselm in Los Angeles and Port City Church in Wilmington. Each site is in relatively close proximity to our respective LA and Carson sites enabling a smooth transition for continuing students. The rate \$13,500 monthly rate at St. Anselm and \$10,500 monthly rate at Port City is within our budget. CPA has submitted building permits to LAUSD for approval and is inquiring of the district whether a request for material revision will be necessary.*
  
- C. Discussion and review of Annual P3 Attendance Report  
*Presentation and discussion of annual P3 attendance report submitted to LAUSD/LACOE/CDE*
  
- D. Discussion and approval of 2017-18 Fiscal Policy and Procedures  
*Presentation, review and discussion of updated Fiscal Policy and Procedures document for 2017-18.*
  
- E. Presentation, review and discussion of the 2016-17 Annual Performance-Based Oversight Visit report from the LAUSD Charter Schools Division

*Presentation, review and discussion of 2016-17 Oversight Visit report. A great deal of reflection over the strengths and opportunities for stretches presented in the report. Plans are underway to address each area as a part of strategic planning for the upcoming school year.*

- F. Presentation and discussion of EPA Plan for 2017-18 school year.  
*Presentation, review and discussion of EPA Plan for 2017-18 school year.*

<b>ITEMS SCHEDULED FOR ACTION</b>	Pass	Fail
A. Approval of facility lease agreements for 2017-18 and beyond <i>Unanimous approval</i>		<u>  X  </u> _____
B. Approval of 2017-18 Fiscal Policy and Procedures document <i>Unanimous approval</i>	<u>  X  </u>	_____
C. Ratification of submission of Annual P3 Attendance report <i>Unanimous approval</i>	<u>  X  </u>	_____
D. Approval of 2017-18 EPA Plan <i>Unanimous approval</i>	<u>  X  </u>	_____

**ADJOURNMENT** – *Meeting adjourned at 3:10pm*