



SPECIAL BOARD MEETING MINUTES

Date: May 24, 2017

Community Preparatory Academy
Raymond Avenue Campus
7511 Raymond Avenue
Los Angeles, CA 90044

Time 5:00pm

This board meeting agenda was posted at: Community Preparatory Academy, 7511 Raymond Ave, Room 35, Los Angeles, CA 90044 and 319 E. Sherman Drive, Bungalow 25, Carson, CA 90746.

To attend by Conference Call, dial (585) 632-4728 and enter PIN 87676.

INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY PARENTS AND CITIZENS

Community Preparatory Academy welcomes your participation at its Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the Community Preparatory Academy in public. Your participation assures us of the continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- Agendas are available to all audience members at the door to the meeting
- Any public records relating to an agenda item for an open session of the board which are distributed to all, or a majority to all of the Board members shall be available prior to the meeting for public inspection at the Community Preparatory Academy office located at 7511 Raymond Avenue, Room 35, Los Angeles, CA 90044; 319 E. Sherman Drive, Bungalow 25, Carson, CA 90746. Copies of these documents will also be made available at the meeting. A permanent copy of all meeting-related documents is maintained on site at the school office.
- “Oral Communications” is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or the item may be added to a future meeting agenda.
- With regard to items that are on the agenda, you may specify that agenda item on your Request to Speak form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- This Board meeting is held in compliance with the Americans with Disabilities Act. In compliance with the Americans with Disabilities Act (ADA) and upon request, Community Preparatory Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the school office.

Board Mission Statement: The Community Preparatory Academy Board works to ensure that students achieve academic excellence through the provision of a quality instructional program.

PRELIMINARY

CALL TO ORDER

Meeting called to order at 5:07

ROLL CALL	Present	Absent
Aaron Anderson	_____	_____
Shilby Guillory	_____	_____
Denise Spears	_____	_____
Dawnnesha Lasuncet	_____	_____

BOARD ADOPTION OF THE AGENDA

APPROVAL OF MINUTES FROM MOST RECENT BOARD MEETING

COMMUNICATIONS AND PUBLIC COMMENT

No public comments.

ITEMS SCHEDULED FOR DISCUSSION

- A. LAUSD Notice of Concern dated 5/19/17 concerning late submission of attendance reports
Review and discussion of 5/19/17 letter from LAUSD concerning the late submission of attendance reports. CPA has to address internal procedures in order to create a seamless transfer of data enabling timely processing and submission of attendance data.
- B. Development of a Plan of Action for CPA in response to LAUSD Notice of Concern dated 5/19/17 to address timely submission of future reports
Review and discussion of an action plan to support timely submission of attendance reports along with response to LAUSD ' s Notice of Concern as submitted for review.

ITEMS SCHEDULED FOR ACTION

- | | Pass | Fail |
|--|-------|-------|
| A. Approval of discussion points and Plan of Action for CPA in response to LAUSD Notice of Concern addressing timely submission of future reports

<i>Unanimous approval</i> | __X__ | _____ |

ADJOURNMENT

Meeting adjourned at 6:20pm